

ALC

“Achievement” Learning Community



~ New Proposal for Learning ~



“ALC” High-quality Training Service

With fixed rate system for many people

- A new proposal of Human Resource Training in Vietnam
- An offer of High-quality learning place in Vietnam
- limited learning opportunity
- A recommendation as a merit for local employees

With \$500 –
You can take
Any Class

1. Study what you like, when you want, as many times as you wish

The feature of ALC (Achievement Learning Community in Vietnam) is the ability to choose the subjects which you like among various items in our training program and study them at anytime. It is obviously impossible to meet all the needs from customers such as local staffs hired from expatriates, Japanese staffs with different age, local managers or workers, etc... in oversea bases which are in much greater number comparing to Japan with only one program. However, small scale training is really difficult due to the high cost. ALC program will offer a program containing various contents and levels which is held at anytime, now you can just study what you like when you want! You can also attend our course as many time as you like until you accomplish your goals in our program. There are a wide range of topics ranging from the basic business skills such as Logical Thinking, Documentation to Manager Level skills such as Project management, Leadership for you to choose. The lecturers are the professionals experienced in the market-leading consulting firms or major operating companies.

2. Completed topics

We offer a program comprising the essential knowledge for Manager class and Core skills for businessman

Core skills											
Thinking skills			Communication skills				Cooperation skills				
Logical Thinking	Problem Solving	Survey – Analysis (Research)	Making Business Document	Documentation	Presentation	Active listening	Facilitation	Project Management			
Management Skills						Living Skills					
Market-ing	Account-ing	Strategy	HR – Organiza-tion	Manage-ment	Leader-ship	International Condition Language	Office Tools	Design	Business Manner	IT	Special Planning

The schedule of each program is now under consideration. The number, frequency, holding time of the program are offered followed participating companies' needs.

3. Establishing training contents

We impose reports from both the pre-assignment and after training for each training. Not just during the training, trainees are encouraged to think about the training knowledge even before and after the course. After finding the weak points of the trainee from the pre-assignment, based on the report after training, we will judge the level of understanding. In case of low understanding, we will re-offer learned course or recommend relating topics in order to increase trainees' comprehension. During the training, it is not only about the "input", but also about the recognition of the "output" via work with other trainees. It is not only about understanding the knowledge, but the importance is to make use of it in your work tomorrow. ◦

4. Trainees Exchanging, also!

Although the trainees in each training are from different background, the ALC program promote the link between the studying and trainees exchanging via our networking events. It is not only about the merit of the information exchanging among businessmen who has crossed the national border which is the foremost challenge of business, but also the chance to create new business through these networking events. We would love to introduce you all as the priority about our various events.

Fees

All training – All staffs training
500USD/month
(10,500,000VND)

※This amount of tuition is for less than 10 people group. Monthly tuition is depended on the number of participating employees in your company. Once signing up, you can attend our course with unlimited frequency and number of attempts. In addition, the number of employees is counted by the number of employees working in HCMC and nearby provinces. Please contact us for more information.
※Currency: VND. Admission fee is not included.

To find solution for developing Human Resource

【Common issues and problems in Vietnamese local companies】

The trouble

Now in Japan headquarter, the training system has been set in order. However, the establishment of training system in Vietnam is difficult considering the cost-effectiveness (even it is essential)



This training program offers the most essential business skills. Furthermore, only with the monthly tuition of 500 USD, it is possible to maximize the effectiveness with limited financial resource.

The Question

Is it true that Vietnamese are eager to learn and the retention rate can be improved by offering training courses?



Absolutely Yes. According to a survey from Vieclambank, a big HR company, more than 50% of Vietnamese has answered that the merits of working in Japanese companies are the training system and the professional working environment. In addition, out of the disposal income: 46% is for saving, ranked next is training investing with 21%

The Question

Superior business relating publication and training system is not exist in Vietnam yet. However, is there any proven record of this program in Japan and other countries?



Shuhaly and JIN-G companies have long time been offering training courses in Japan, China, Thailand... and achieved high valuation from lot of big entrepreneurs. Most of our professors had working experiences in giant consulting firms.

Professional but Flexible

➤ Chance to study abundant training with two high - performed companies with low tuition

Chance to study abundant contents everyday	Business core skills, Management skills, HR skills, Languages... Courses are opened every week, you can come as many times as you like.
Fixed amount system	It is not only 1 class credit, there are also period of 1 month, 1 year without limit of attendance. The more people attend the course, the cheaper the tuition is.
The training management proven by leading companies in Japan	JIN-G and Shuhaly have achieved high valuation from Japanese big companies and also individual in training field for a long time. This training program is the best combination of both companies.

➤ A system to maintain the effectiveness of training and continuous learning

Career consultant support for learners	Depend on the career, we offer expert career support of lecture selection and provide you with the most suitable and the highest efficient learning program.
Possibility of employee managing via learner' reports	Possibility to make/send learners' report monthly on request of your company.
Possibility of launching new class on class' request	You can request new training field even when it is not included in our program.
Promotion of moving active participants to premium class	We offer promotion to clients who actively join our program (more than 5 times a month, 3 consecutive months) to get to premium class with the chance to attend our events as priority.
Possibility of learning from distance via the Internet	For those who have difficulty in getting in class, we offer remote lectures via the internet.

➤ High quality services other from training that company and individual can get

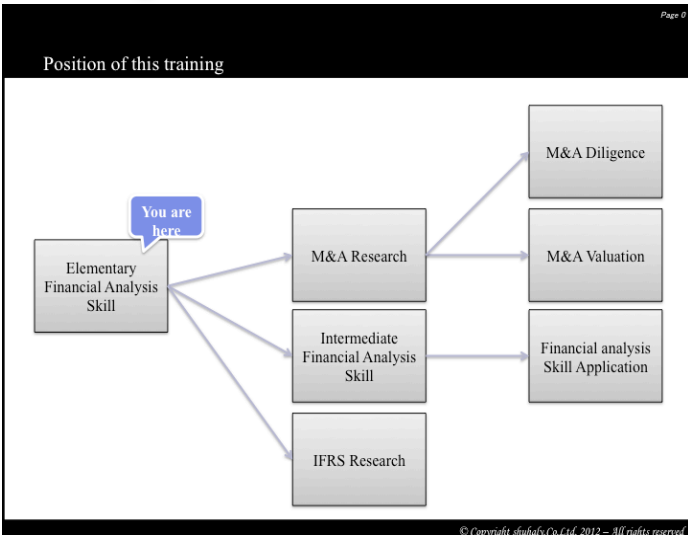
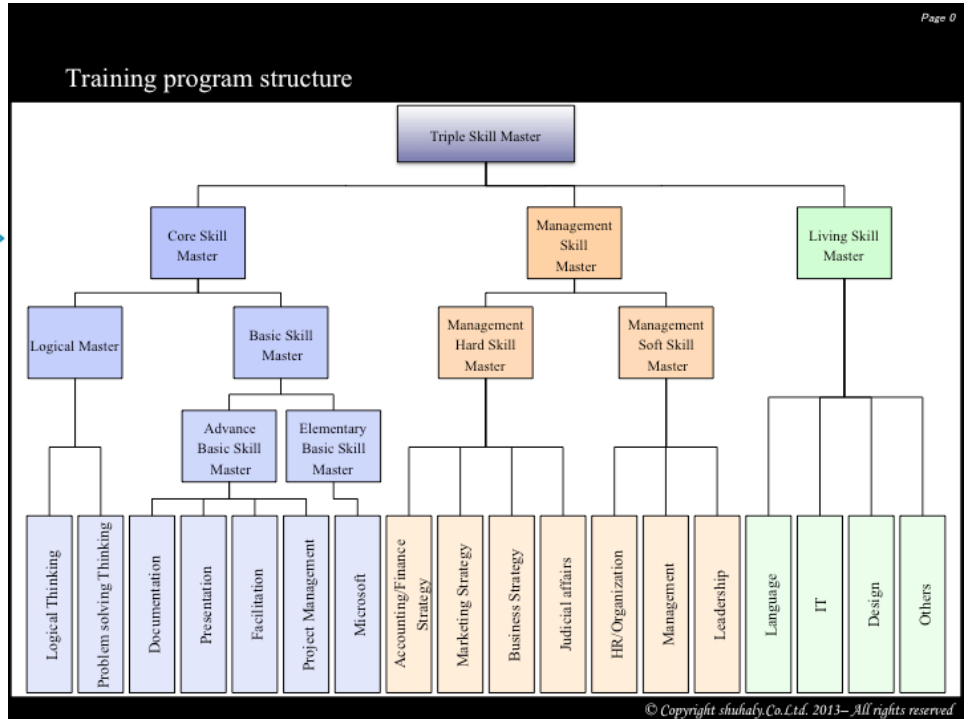
Priority to attend abundant relating seminars	Other from training, we operate various seminars, you all get the priority to attend these events.
Can get linked with employee consulting (Optional)	We will consulting the training curriculum for your own company's employees. Based on that format, we will establish the regular training and optional training.
Able to access to alliance specialists (Optional)	Possibility to get assessment by specialized agencies not only by subjective about individual role or position, but also by objective data analysis.

For continuous learning

【To learn continuously with Objective/Goal, to prove the performance】

In the special planning, we invite many local and international businessmen and experts to deepen trainees' knowledge of various fields and businesses.

We will explain the position of every training program in order to minimize the unproductivity of participants.



An Active Training Program with lot of Question Asking/ Group Work and Brainstorming.

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4Ps

Let's think how we could prevent this situation and what each 2 persons should do from next time.

Individual work: 5 minutes
Group work: 10 minutes
Presentation: 2 minutes

Dung Manager Thanh Assistant

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Self-drawing, Self-learning

【Schedule to achieve easily spiral type curriculum】

*Schedule example

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Training schedule proposal: August

Mon	Tue	Wed	Thu	Fri	Sat
			Aug/1	2	3
Logical Thinking The importance and Foundation	Special planning	Zero Base Thinking Structuring	Business Japanese	Framework Hypothesis Thinking	Business Vietnamese
Microsoft Word Special Lecture	Logical Thinking The importance and Foundation		Zero Base Thinking Structuring		Framework Hypothesis Thinking
			Business Japanese		Business Vietnamese
Illustration Techniques	Microsoft Word Special Lecture	Proposal Making Foundation	Business Japanese	Business Analysis Foundation	Business Vietnamese
	Illustration Techniques		Proposal Making Foundation		Business Analysis Foundation
	Special planning		Business Japanese		Business Vietnamese

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Even those who join the fixed day-schedule can study all the available classes and re-take the class. For those who want to deepen their understanding, we also organize class in the week after.



However, for language class which takes much time to learn are held every week aiming at improving skill in short term.



In the special planning, we invite many local and international businessmen and experts to deepen trainees' knowledge of various fields and businesses.

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Training schedule proposal: September

Mon	Tue	Wed	Thu	Fri	Sat
Sep/2 Problem solving The importance and Foundation		Problem solving Thinking	Business Japanese	Proposal making application	Business Vietnamese
	Problem solving The importance and Foundation		Problem solving Thinking Business Japanese		Proposal making application Business Vietnamese
	Microsoft Excel special lecture	Logical Thinking application workshop	Business Japanese	Problem solving application workshop	Business Vietnamese
Microsoft Excel Special Lecture	Logical Thinking application workshop		Problem solving application workshop Business Japanese		Special planning Business Vietnamese
Facilitation Foundation					

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Basic Business Skills

【Training content excerpt】

Core skills	Logical Thinking/ Problem solving thinking	Ele.	Why is Logical Thinking important?
			Why is Problem solving human required?
		Int.	0 base Thinking/Structuring
			Framework Thinking/ Hypothesis Thinking
			Problem Solving Thinking
		Adv.	Logical Thinking application practice workshop
	Problem Solving application practice workshop		
	Research/ Analysis	Int.	Research: Input techniques
			Analysis: Output techniques
		Adv.	Research application practice workshop
			Analysis application workshop
	Documentation	Ele.	Illustration techniques
			Proposal making
		Int.	Business proposal making
			Proposal application workshop
		Adv.	Business proposal application workshop
	Presentation	Ele.	Presentation introduction
		Int.	Presentation practice foundation
		Adv.	Presentation practice application
	Facilitation	Int.	Basic role of Facilitation
			Workshop design
			Panel discussion design
		Adv.	Facilitation practice application
	Project Management	Ele.	Schedule making(WBS)
Int.		Project management: Mind	
		Project management: Skills	
Adv.		Project management practice application	

Essential Management Skills

【Training content excerpt】

Management skills	Accounting - Finance	Ele.	Financial statement reading foundation
		Int.	M&A research
			IFRS research
			Financial statement reading application
		Adv.	M&A practice: Due diligence
			M&A practice: Valuation
	Financial statement reading workshop		
	Marketing	Ele.	Marketing introduction
		Int.	Marketing intermediate
		Adv.	Marketing case study
			Marketing workshop
	Strategy	Ele.	Strategy foundation
		Int.	Business strategy
			Financial strategy
		Adv.	Business strategy Strategic research and planning workshop
	HR - Organization	Int.	HR organizational strategy foundation
		Adv.	HR organization case study
			HR organization workshop
	Management	Ele.	Management foundation
		Int.	International management
		Adv.	Management case study
			Management role-play
	Leadership	Ele.	Leadership foundation
		Int.	Leadership workshop foundation
Leadership case study			
Adv.		Leadership workshop application	

To get a more worthwhile working/daily lives

【Training content excerpt】

Living skills	Language	Ele.	Business Vietnamese: Elementary
			Business Japanese: Elementary
			Business English: Elementary
		Int.	Business Vietnamese: Intermediate
			Business Japanese: Intermediate
			Business English: Intermediate
		Adv.	Business Vietnamese: Advance
			Business Japanese: Advance
			Business English: Advance
	Microsoft	-	Word special lecture
			Excel special lecture
			PowerPoint special lecture
	IT	Ele.	IT used task management techniques
			IT knowledge introduction
		Int.	Web design elementary
			Programming elementary
		Adv.	Web design intermediate
			Programming intermediate
Special planning	-	Businessman story series	
		Companies' story series	
		Specialty practice series	
Freshman training	Mind	-	Working is...
			Features of Japanese companies
	Core skills	-	Hou – Ren – Sou (Report – Communication – Consultation)
			Q · C · D
			4Ps

Experienced and Professional Professors



Mishiro Yuji – Representative of JIN-G

Organization's personnel consultant. Associate professor at BBT University. After graduated from Waseda University majoring in Politics and Economics, he worked for several companies such as Fuji domestic bank and foreign consulting firm. He established his Consulting and Education firm in July 2009 and built Vietnam local corporation in 2013. Major publication: "Global Human Resource Management to survive in the 21st century" (Nikkei BP)



Kunimoto Kazuki – Representative of Shuhaly Vietnam

After graduated from the Oklahoma State University in USA, joined Abeam consulting firm(former Deloitte consulting), in charge of financial and IT advisory for Mega Bank and many big companies. Then, after experiencing many Cross boarder M&A and BPR projects overseas, established Shuhaly Vietnam corporation up to now.
U.S. Certified Public Accountants.



Toyota Keiichi – Representative of Spice Up Japan

After graduated from Jochi University majoring in Economics, worked for Shimizu corporation for 3 years. After that, he established SNS Educational consulting corporation. He experienced entrepreneurship via many firms like foreign mobile rental company, now he is pursuing the oversea training business for global HR development. Major publication: "The way of thinking/working of "do-it-soon-anyway" type of people".



Watanabe Satoru – Director of Shuhaly Japan

After experiencing many years working for a giant bank, joined PwC consulting (Now: Japan IBM). In 2008, he moved to mid-size company to create Business Strategy/HR strengthening consultation and training service. After that, he quit that company. With his experiences, he established his own Consulting and Training firm to offer support for new-established companies until now.

High aspiration and expertized HR problem-solving



Shuhaly Co., Ltd.

Shuhaly corporation, established by a person who had experience in foreign based leading consulting firm, with the mission of finding the business methods to solve companies' problems. Three major fields at the present: ① Human training, ② Strategy consulting, ③ Agriculture. Especially, in the field of Human training, we offer our training program with the combination of foreign consulting skills, experiences with various clients and our own experiences achieved from practices. Our trainings add high value to various businesses/industries/stages of growth clients such as major railway, education, publication, consulting companies... which is not only available in Japan but also in many other countries. In Vietnam, we offer HR Development Training and Early Childhood Education services aiming to solve education problems in the developing country.



JIN-G Co., Ltd

JIN-G Co., Ltd, with the business philosophy of “Increasing the number of joyful businessmen worldwide!”, is offering Organization’s Personnel relating Strategy Consulting and Business Training services. Since establishment in 2009, consistently provide Problem-solving training specialized in problems arising when extending business globally. In addition, they also operate the “University of Personnel” as a business community with the theme of Human Resource Development. Their major fields are Global Organization’s personnel consulting and Global Human Resource Developing.

**“Limit of Curiosity means Limit of Information,
Limit of Information means Limit of Knowledge,
Limit of Knowledge means Limit of Action,
Limit of Action means Limit of Achievement.”**

**Let's open door for learning
to achieve your dream.**

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